



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Mini- Micro Hydel Division

Administrative Building, 2nd Floor, Dowhill Road,

P.O.-Kurseong, Dist: Darjeeling, Pin- 734203.

Email id: de.mmhd@wbasedcl.in

Ph: (0354)2344456 Mobile : +91-8900794055

Memo. No. DE(E)/MMHD/LRHP-IB/

Date:-16/03/2023

TENDER NOTICE NO.:- DE(E)/MMHD/HR/22-23/07 Date:-16/03/2023

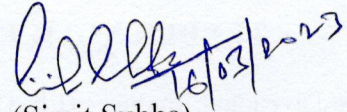
The Divisional Engineer (Elect), Mini Micro Hydel Division, WBSEDCL, Dowhill Road, Kurseong -734203, Dist. Darjeeling (West Bengal) for and on behalf of WBSEDCL invites sealed tenders from the reputed, experienced and financially sound Indian firms for the work of **“Supply & Delivery of Utensils, furnishing materials and other daily essential materials at LRHP Inspection Bungalow under Mini Micro Hydel Division, WBSEDCL, Kurseong”**.

Sl. No.	Name of the work	Estimated Amount	Earnest Money (Rs.)	Time of completion of work
1.	Supply & Delivery of Utensils, furnishing materials and other daily essential materials at LRHP Inspection Bungalow under Mini Micro Hydel Division, WBSEDCL, Kurseong	Rs.98,510.00 (Rupees Eighty Six Thousand One Hundred and Eighty) only.	2.00% (Two percent) of the estimated amount i.e. Rs. 1,970.00 (One Nine Hundred and Seventy) only	15 (Fifteen Days)

- Tender documents containing schedule of work may be had from the office of the undersigned on payment of Rs. 250.00 [Rupees Two Hundred Fifty Only (non-refundable)] on any working day except Saturday from 11:00 a.m. to 2:00 p.m..
- Tender documents under sealed cover will be received by the undersigned up to 2:00 p.m. on 27/03/2023 and shall be opened on same day or on the Next day (Next working day in case of BANDH, etc.) at 3:00 p.m. in presence of the attending tenderers or their authorized representative.
- The name of work and reference no. of the tender should be superscribed on the envelope containing the tender.
- The Earnest money shall be submitted in the form of crossed demand draft/bankers cheque in favour of ‘West Bengal State Electricity Distribution Company Limited’ on any scheduled bank in India and payable at Kurseong failing which the bid shall be considered as non responsive and hence liable for rejection. The Earnest money thus deposited will be converted as the initial security deposit for the successful bidder.
- The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever. The WBSEDCL also reserves the right to split the work in parts among the bidders and/or to cancel the order, if placed, at any time giving 15 (Fifteen) days’ notice.
- Validity of Bid:** The Bid shall remain valid for a period of 90 (Ninety) days from the date of opening of bid.
- Issuance of bid documents will not be construed to mean that such bidders are automatically considered qualified. Tender document will not be sent by post.

8. WBSEDCL reserves the right to reject any bid or part thereof or all bids received at its discretion without assigning any reason whatsoever.
9. **The schedule of notice, sale, submission and opening of tender:-**
- i) **Notice inviting Tender [NIT]** : DE(E)/MMHD/HR/22-23/07 Dated :- 16/03/2023
- ii) **Place, date & time for Sale of Tender Document** : O/o the Divisional Engineer (Elect)
WBSEDCL, MMHD, Dowhill Road,
Kurseong, Pin-734203,
Dist.- Darjeeling, West Bengal.
16/03/2023 to 24/03/2023
[10:30 AM to 01:30 PM]
: 27/03/2023 up to 02:00 PM
- iii) **Last date and time for submission of bid** : 27/03/2023 up to 02:00 PM
- iv) **Place, date & time for opening of bid in presence of Bidders representative** : O/o the Divisional Engineer (Elect)
WBSEDCL, MMHD, M.V Road
Kurseong, Pin-734203,
Dist-Darjeeling, West Bengal.
[27/03/2023 at 03:00 PM]

Encl: - 1. Terms & Conditions
2. Specification of Items (Annexure-A).


(Simit Subba)

Divisional Engineer (Elect.)
Mini Micro Hydel Division, Kurseong

Terms & Conditions:

1. **Job Description:** Supply & Delivery of Utensils, furnishing materials and other daily essential materials at LRHP Inspection Bungalow under Mini Micro Hydel Division, WBSEDCL, Kurseong.
2. **Price:** The price is to be quoted as per schedule and should be net and firm inclusive of all taxes and other charges. The Provision of taxes & duties if any shall be governed by prevailing Govt. rules.
3. **Completion period:** The materials should be supplied within 15 (fifteen) days from the date of issuance of order.
4. The bidder shall have PAN and GST Registration No. in respect of his firm and required to be furnished as and when asked for during the process.
5. **Liquidated Damage:** In the event of delay, a penalty will be imposed @ $\frac{1}{2}\%$ per week or part thereof subject to maximum 10% of the ordered value which will be deducted from the bill.
6. **Payment:** 100% payment will be made after satisfactory completion of the work through A/c. payee cheque on S.B.I., Kurseong Branch, Kurseong.
7. **Statutory Deduction:** WBSEDCL shall deduct all the statutory taxes i.e. income tax, etc. at source from the bill in accordance with the provision of statutory obligation as applicable. Service tax shall be governed as per government rule.
8. **Validity period:** The entire rate should remain valid for a period of 90 days from the date of opening of tender.
9. **Guarantee Period:** The entire item shall have to be guaranteed for a period of one year from the date of completion of work. In case, there is any problem in operation of mentioned item, the same shall have to be corrected as per the requirement free of cost.
10. **Extension of time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.

(a) Causes for Extension of Time for Completion:

The tenderer may claim an extension of the Time for Completion if the work is delayed due to any of the following causes:

- (i) Extra or additional work ordered in writing by WBSEDCL.
- (ii) Suspension of work ordered in writing.
- (iii) Delay by any other Contractor engaged by WBSEDCL, affecting this Contract.
- (iv) The WBSEDCL's Risks, if any when they constitute the sole reason for the delay in completion of Works.
- (v) Delay in hand over of site by WBSEDCL.
- (vi) Force Majeure.

The tenderer shall give notice to WBSEDCL of his intention to make a claim for an extension of time within 7 days of the occurrence of any of the above cause(s). The notice shall be followed as soon as possible by the claim with full supporting details.

11. Force Majeure:

- (i) Definition of Force Majeure

Force Majeure means any circumstances beyond the control of the parties, including but not limited to:

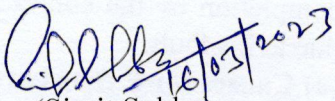
- (a) War and other hostilities, (whether war be declared or not), invasion, act of foreign enemies, requisition or embargo.
- (b) Rebellion, revolution, insurrection, military or usurped power and civil war.

(c) ionizing radiation or contamination by radio activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosives, or other hazardous properties of any explosive nuclear assembly or nuclear components thereof.

(d) Riot, commotion or disorder.

(e) Earthquake, Flood, Cyclone and such other natural disaster.

12. **Security Money** : For the successful tenderer of the work, the earnest money deposited with the tender will be converted to form a part of security money. An additional sum of security money, if required, shall have to be deposited by the successful tenderer to constitute initial security money of 2 % (two percent) of ordered value. Further additional security money @ 1 % (One percent) from the bill shall be deducted so that the total deduction together with 2% (two percent) security money already taken shall constitute not less than 3 % (Three percent) of the total value of works as actually done. All security money shall be refunded, either in full or part as the case may be, after the expiry of the period of contract (which shall be one year normally, if not otherwise mentioned in the work order) after completion of the work.
13. The tenderers should contact the Divisional Engineer (Elect) or Asst. Manager (HR&A), MMHD, Kurseong for any further information regarding the detailed job involvement prior to submission of tender. (**Mobile No:- 8900794055/ 8900795101**)
14. The tenderer should put their signature with seal in all the pages of the tender documents.
15. The rate should be quoted in the enclosed Price Schedule.
16. **Controlling Officer**: The Divisional Engineer (E), Mini-Micro Hydel Division, WBSEDCL, Kurseong.
17. **Supervising & Consignee Officer**: The Asst. Manager (HR&A), Mini-Micro Hydel Division, WBSEDCL, Kurseong.
18. **Paying Officer**: The Assistant Manager (F&A), Mini-Micro Hydel Division, WBSEDCL, Kurseong.

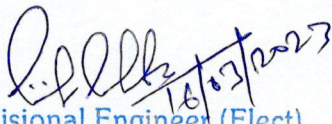

(Simit Subba)

Divisional Engineer (Elect.)
Mini Micro Hydel Division, Kurseong

PRICE SCHEDULE

Sl No	Name of the Item	Qty. Req'd.	Unit	Rate (Rs.)	GST %	GST Amount (Rs.)	Total Amount (Rs.)
1	Rice plate Big size	10 Nos.	Nos.				
2	Water Glass Big Size	10 Nos.	Nos.				
3	Pillow Cover	10 Nos.	Nos.				
4	Curtain	4 Nos.	Nos.				
5	Bed Sheet	6 Nos.	Nos.				
6	Bed Cover	2 Nos.	Nos.				
7	Bamfak	1 No.	No.				
8	Knife	2 No.	Nos.				
9	Dal Ghotni	1 No.	No.				
10	Tea Chalni	2 Nos.	Nos.				
11	Dustbin with pedal	1 No.	No.				
12	Sleeper 7 no Size	3 Nos.	Nos.				
13	Sleeper 8 no Size	3 Nos.	Nos.				
14	Wall Clock	1 No.	Nos.				
15	Tea Cup	6 Nos.	Nos.				
16	Bathroom Mat	2 Nos.	Nos.				
17	Room Foot mat	6 Nos.	Nos.				
18	Apron	2 Nos.	Nos.				
19	Kent Water Filter	1 No.	No.				
20	Towel	6 Nos.	Nos.				
21	Foot Mat For Entrance	1 No.	No.				
22	Vaccum Cleaner	1 No.	No.				
23	Blankets	12 Nos.	Nos.				
Total							

(Amount in words Rupees
.....)


 Divisional Engineer (Elect)
 Mini Micro Hydel Division
 WBSEDCL, Kurseong

Signature of the Tenderer with seal